



Volunteer Induction Policy

The following outlines the minimum requirements for the induction of volunteers who will be located on-site. Additional induction activities will be determined according to operational requirements.

Southbank Tennis Club

- Structure of Southbank Tennis Club
- Provide information on Code of Conduct
- Introductions

Work Environment

- Canteen
- Facilities
- Executive Committee
- Security

Work Health & Safety

- Policy & procedures (including Risk Management Policy)
- Allergies which may require medical attention. Include treatment plan. *(If allergies listed first aid officer to be advised).*

Other induction requirements

Volunteer – name, signature and date	President (or designated nominee) – name, signature and date
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