

# SOUTHBANK TENNIS CLUB

## Role Description - President

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### 1. ***BASIC FUNCTION:***

- a. Provide leadership by ensuring that the general interests of the club and its members are attended to within the constitution
- b. Be Chairperson of the Management Committee ensuring that standard meeting procedures are followed
- c. Act as an ex-officio member of the club's sub-committee/s
- d. Act as Chairperson of the Annual General Meetings
- e. Be prepared to act as the primary spokesperson for the club when dealing with outside agencies.
- f. Deal with any conflict or disciplinary action within club
- g. Prepare and present an Annual Report to each Annual General Meeting of the club.
- h. Act, in conjunction with other Committee members, to develop sources of third party funding and to foster existing sponsorship relationships
- i. Actively encourage members to participate in sub-committees and review and contribute to the club's business plan regularly